



Approved Minutes

Regular City of Athol City Council Meeting Held in the Council Room in City Hall

Tuesday, October 1, 2024
6:00pm Regular Council Meeting

Mayor Ruch called the meeting to order at 6:04 P.M.

ROLL CALL: Present: Mayor Ruch; Councilwoman Devine; Councilman McDaniel; Councilwoman Kramer; Councilwoman Porter; City Clerk/Treasurer-Lori Yarbrough; & Public Works-Kevin Foster. Not Present: Zach Jones, Attorney, and Rand Wichman, City Planner.

REPORTS:

PUBLIC WORKS - Kevin submitted a written report.

ACTION ITEMS:

1) APPROVAL OF THE September 17th REGULAR MEETING MINUTES:

Motion by Kramer, that we approve the last regular meeting minutes for the 17th, without amendments.

***DISCUSSION** All in favor-none opposed. **Motion passed. ACTION ITEM**

2) APPROVAL OF BILLS AS SUBMITTED: *DISCUSSION- Lori ran down the list of bills explaining any unusual bills and asked to add two additional bills that was received after bill report was printed. They were Selkirk Sealcoat for \$395.00 and Mooring Land Development \$7,945.00. **Motion by McDaniel, that we approve paying the September/October bills as submitted with amendments.** All in favor-none opposed. **Motion passed. ACTION ITEM**

3) DISCUSSION/ APPROVAL for BIDS for the Bennett Well Pump Replacement

Staff shared they sent out a request for services to four different companies; and that resulted in receiving two bids; received one by United Crown Pump and RC Worst. There was a brief discussion and then the following motion was made: **Motion by McDaniel, to accept the lowest bid, from United Crown Pump for the Well Pump replacement for the Bennett Well and authorize the mayor's signature on the documents to proceed with the project; services not to exceed \$69,000.00.** ***DISCUSSION** Roll Call Vote: McDaniel-yes; Kramer-yes; Porter-yes; Devine-yes. **Motion passed. ACTION ITEM**

DISCUSSION UPDATE ITEMS lead by Lori:

4) Historic Preservation- The Mayor and staff met with Courtney Bebe, and they showed her the Old City Hall building sitting in the city park. After, she sent a short memo, summing up a few recommendations, but sharing that it really is not worth saving the building, but we should document the history if it and preserve it that way. Council reviewed them, no official decision was made but it is likely we will salvage any items/materials, and the build will be demolished if it doesn't fall down beforehand. Council can revisit the matter once they find out if they are awarded a Community Development Block Grant for a permanent restroom in the big city park.

5) Audit FY24- Lori shared that she did get the Fiscal Year 2024 Audit engagement letter from Alpine Summit but was very sad to see the increase in price again, so she decided to reach out to another company and see if we can't get something better. She will keep the council updated.

NOTE: The City will make reasonable accommodations for anyone attending this meeting who require special assistance for hearing, physical or other impairments. Please contact the City Clerk at (208) 683-2101 at least 48 hours in advance of the meeting date and time.

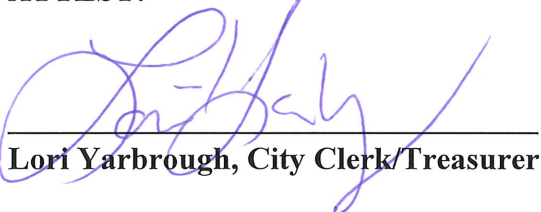
- 6) Great West Engineering – regarding the Wastewater Facility Plan Status, we are still waiting for DEQ to comment but they did get some from Rural Development. As soon as they are received, we will get a public meeting set up and then wrap up the plan.
- 7) Area of City Impact- The Mayor did get a memo out to the Kootenai County Commissioners requesting to get started on the state mandate of updating the ACI and hoping for it to be sooner rather than later. She also shared there is a Mayors Coalition meeting set-up at the county next week on the 9th, they will update the council at the next meeting.
- 8) Conference Take-Aways – Lori briefly shared the varying topics of discussion from the conference she and Lisa attended. This such as the new 1) House Bill HB166 which relates to accessory dwelling units (ADU's) 2) Record Retentions – She made a public commitment at conference to finally tackle it! 3) IT – she will be following up with a few options she received from some other local cities, we are paying too much and not getting a good experience with our current IT guy. 4) Catering Permits/Special Events Permits, always a big topic there are so many things to understand here and she will be making some changes in our forms and procedures on how we process them. 5) Annexations there are new laws new rules, it has completely changed. 6) Other miscellaneous topics, she missed a class on the Benefits of a Unified Vision...it was an exercise. But it taught how nice having a vision and everyone knowing what the goal is, was so helpful in fulfilling that goal. A few other classes were related to Financing Growth Tools- (Impact, Capacity, & Mitigation Fees)- Development Agreements and the new changes in the Area of City Impacts were discussed. Lisa enjoyed the Budget 101 & Culture Conflict classes the best.
- 9) Training/Workshop Dates- the **AIC Fall Workshop is 10/15/2024 8:45am – 3:00pm** CDA Best Western (Fee setting, Emergency planning, legislative training, ICRMP), let Lori know if you want to go so she can get you registered. Then there is a second class right after that is about **Development Agreement Meetings** 3:30 – 5pm (same location), again let her know if you want to go. **Idaho Open Meeting Law- ZOOM 10/30/2024 9am** Elected Officials, Clerks, & Support Staff (ICRMP) you can register to log in to the zoom meeting if you are interested. Other Conversation Topics for Workshop- Council set 2 dates: Oct. 25th and Nov. 14th both 3pm-6pm Topics for the workshop will be in 2 groupings, one planning related the other budget/policy related: Stormwater ORD (swales); Comm. Shipping Container ORD Amendment; ACI- Workshop; Purchasing Policy/Clearwater training. Once Lori checks with Rand and Clearwater we will get the agendas and info out.

ANNOUNCEMENTS City Council- none / **Mayor**- none / **Staff – Lori 1)** Trunk or Treat is Thursday October 31st Super 1 Parking lot and Idaho Guns from 5pm to 6:30pm, always looking for more trunks to hand out candy. **2)** Tree Lighting is on Saturday November 30th begin gathering about 4:15/4:30pm and Tree lights go on at 5pm; right after the Athol Farmers Market Christmas craft fair. **3)** City Christmas Party it was decided our first-choice location would be Radicci in Hayden and the second choice location was Moon Dollars at Twin Lakes Golf course. We are looking at Friday December 20th at 6pm, no kids but significant others are welcome, once a location is confirmed staff will share.

Public Comments: None

ADJOURNMENT at 7:49pm

ATTEST:


Lori Yarbrough, City Clerk/Treasurer


Steven Ruch, Mayor

Approved at Council on 10/15/2024.